

This form is available free of cost

**Format for Disconnection**

To,

Dated:

The Executive Engineer (EDD)

A connection, No. \_\_\_\_\_ for contracted load of ----- KW / HP / MW exists in the name of \_\_\_\_\_ (address). It is requested that the above connection may please be disconnected, and the relevant agreement with the Company be terminated forthwith.

Following documents are enclosed herewith:

1. Copy of last bill.
2. Copy of payment receipt of last bill.

Thanking you,  
(Signatures)

Name, Address, Phone number of consumer

**(For office use)**

- |                                    |        |                |
|------------------------------------|--------|----------------|
| 1. Date of receipt of application: |        |                |
| 2. Disconnection Fee: Rs.          | R. No. | Date           |
| 3. Date of disconnection:          |        | Final reading: |
| 4. Final Bill:                     |        |                |

**ACKNOWLEDGEMENT**

Ref. No \_\_\_\_\_ Date

Received application for disconnection / termination of agreement from Shri. / Smt \_\_\_\_\_,  
Con. No.----- complete in all respects.

Signature/Name/Designation